



Job Descriptions

Title: Boat Captain
Department: Canopy Tour
Reports to: Marine Manager

Job summary

Boat Captain is responsible for safe and timely transfer of our guests, employees and equipments between the tour site and floating dock. This position requires strong risk management skills and knowledge of Juneau and Douglas Island waterways.

Summary of essential job functions

- Ensures safe and timely transfers of guests and employees
- Remains in constant radio and/or cell phone contact with dispatch and tour coordinators
- Performs daily and weekly boat maintenance and repairs/fix small malfunctions
- Ensures guests are greeted with warm welcome and provides excellent customer service
- Makes sure that safety procedures are completed before the departure of the boat
- Ensures all guests properly informed about the safety procedures onboard and pre-departure safety speech is performed
- Explains guest the highlights of local area and inform them about the Treadwell Mine
- Ensures all participants have filled the waiver for canopy tour and hand them over to canopy guides upon arrival to tour site

Minimum requirements

- High Scholl Degree or equivalent
- Must have valid USCG 25ton captain license
- Must be able to obtain TWIC card.
- Strong Risk Management skills
- Must complete the training program for First Aid/CPR/AED course
- Speaks fluent English and use cordial manners
- Maintains a professional appearance at al times and fallows the company policies
- Ability to work long hours and irregular shifts in a multi task environment

Abilities required

- This position may require sitting and/or standing and walking for long periods of time

Disclaimer

This job description in no way states or implies that these are the only duties to be performed by this employee. He or she will be required to follow any other instructions and to perform any other duties requested by his or her supervisor.