



Job Description

Title: Lead Canopy Guide
Department: Canopy Tour
Reports to: Course Supervisor

Job summary

Lead Canopy Guide is responsible for instructing and leading participant groups onto zip course. This position requires good knowledge of climbing and rappelling. Applicants must have a strong risk management background. Qualified applicants will have to have at least 3 months experience as Assistant Guide with proven record of recommendations for promotion. A skill test will also be required.

Summary of essential job functions

- Responsible for overseeing the progress of an assigned participant group.
- Supervise the work of any Assistant Guide or Trainee assigned to the group.
- Conducts a complete inspection of all course components and all course gear
- Fits course gear correctly and supervise the use of all personal safety equipment
- Leads the orientation sessions and conduct a proper screening of participants
- Clearly communicates safety procedures and guidelines to large groups of guest
- Able to set up and conduct a complete course take-down procedure
- Communicating course operation and staffing needs to the Course Supervisor
- Provide leadership and training to other staff as approved through the Course Supervisor
- Model and communicate appropriate risk management to other staff
- Contribute to our risk management system through risk assessment, self-evaluation, and communication
- Lead and/or Assist in course maintenance and inspections

Minimum requirements

- High School Diploma or equivalent
- Guiding experience in adventure tours preferred
- Previous or current CPR, First Aid Certification
- Willingness and commitment to take on responsibility of participant's safety
- Must have a strong Risk Management orientation, ACA has zero tolerance on safety
- Ability to communicate and work as an effective team member
- Must complete the guide training program and First Aid/CPR course
- Speaks fluent English and use cordial manners
- Must maintain a professional appearance at all times and follow company policies
- Ability to work long hours and irregular shifts in a multi task environment
- 18 years of age or older

Physical Abilities required

- Must be able to hike, climb and rappel to high altitudes
- Full range of overhead arm motions to pull two people along cable
- Full hand dexterity
- This position may require walking and standing for long period of times

Disclaimer

This job description in no way states or implies that these are the only duties to be performed by this employee. He or she will be required to follow any other instructions and to perform any other duties requested by his or her supervisor.

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